

SKILLED EMPLOYER SPONSORED REGIONAL VISA SUBCLASS 494

RCB ASSESSMENT CHECKLIST FOR RDA HUNTER

Before completing an application, please note the importance of the following criteria for this visa:

The terms and conditions of employment applicable to the position will be no less favourable than the terms and conditions that are provided to, or would be provided to, an Australian citizen or Australian permanent resident for performing the same work in the person's workplace at the same location.

The following **is required** by RDA Hunter RCB prior to a nomination assessment, please submit:

| Tick to confirm | Requirement |
|-----------------|--|
| | Completed Form 1404 – http://www.immi.gov.au/allforms/pdf/1404.pdf |
| | Completed Form 956 (if application submitted by Migration Agent) |
| | Statement (either in an attached email, or separate document) confirming that the employment is situated in RDA Hunter's regional area range, please include the relevant postcode (refer to our website for Hunter eligible postcodes) |
| | Completed copy of this form – which <u>must indicate all supporting documentation being supplied with the application</u> |
| | Copy of the nomination application (if already lodged) |
| | Receipt for payment of the non-refundable service fee of \$770 (incl. GST). Applicants will be invoiced by RDA Hunter directly upon receipt of a complete application. |

Please note: All applications, supporting documentation and a completed copy of this form **must** be submitted electronically to skilled.migration@rdahunter.org.au

Contact Details:

Regional Development Australia Hunter - Regional Certifying Body - Hunter Region

Email RCB: skilled.migration@rdahunter.org.au

Phone: (02) 4940 8355

Migration team hours: Monday to Wednesday 10:00am – 2:00pm

General Office Hours: Monday to Friday 8.30am – 4.30pm

Criteria and supporting evidence for assessment:

This document provides a **GUIDE ONLY** of types of evidence that should be included for a SESR application. Further evidence may be required where necessary and assessment is not restricted to the documentation below. The onus is on the business to provide adequate information for the Regional Certifying Body (RCB) to assess the nomination.

Please tick relevant supporting documentation that applies to the application and being supplied to RDA Hunter:

| Evidence concerning how an employer has determined AMSR | |
|--|--|
| The annual market salary rate (AMSR) is determined by what an equivalent Australian worker in the same workplace would be paid for the same work being carried out. As evidence please tick each of the supporting documentation categories being supplied: | |
| Tick to confirm | Supporting Evidence |
| | If applicable - A copy of the Australian Industry Award as per the Australian Government Fairwork Ombudsman website, state industrial instrument, transitional instrument, or enterprise agreement. |
| | Job outlook information. |
| | Advertisements for the last 6 months for equivalent positions in the same location. |
| | Remuneration surveys completed by a reputable organisation. |
| | Advice from unions or employer associations. |
| | <i>Where there is no enterprise agreement or industrial award, please supply an explanation as to how the nominating employer has used the relevant information and research they have sourced to determine what an Australian worker would be paid. If the relevant market salary rate determined is a range, please explain and provide specific details concerning why the particular AMSR has been selected.</i> |
| Evidence the overseas worker will not be paid less than other Australian workers performing equivalent work in that workplace, this includes: | |
| | Employment payslips for other Australian employees in the same workplace, performing equivalent work (if applicable) – last names may be redacted to protect privacy. |
| | Employment contracts for other Australian employees in the same workplace, performing equivalent work (if applicable) – last names may be redacted to protect privacy. |
| | Organisational chart indicating the nominated employee's position within the nominated business. |
| Both the AMSR and the amount that the overseas worker will be paid, excluding superannuation and any non-monetary benefits in both cases, must be no less than the Temporary Skilled Migration Income Threshold (TSMIT), please provide: | |
| | Signed and dated Employment Contract or Letter of Offer (inclusive of the Award/Agreement, base salary, entitlements and position / role description). |