

REGIONAL DEVELOPMENT AUSTRALIA – HUNTER
REGIONAL SKILLED MIGRATION SCHEME SUBCLASS 187
RCB ASSESSMENT CHECKLIST

APPLICATION PROCESS

The following must occur for the nomination to be assessed:

- Completed 1404 Form.
<http://www.immi.gov.au/allforms/pdf/1404.pdf>
- Payment of \$675 (incl. GST) non-refundable service fee.
- Completed RDA Hunter RCB Checklist. Please mark against criteria with evidence included in application.

Please note: This document is a GUIDE ONLY of the types of evidence that should be included for a RSMS application. Further evidence may be required where necessary and assessment is not restricted to the documentation below. The onus is on the employer to provide adequate information for the RCB to assess the nomination.

- Application submitted electronically to rsms@rdahunter.org.au.
- Location of employment situated in RDA Hunter's regional area range.

APPLICATION CRITERIA

1. The identified person would be paid at least the Annual Market Salary Rate (AMSR) for the occupation.

- Evidence the employer has determined the AMSR
- Evidence the overseas worker will not be paid less than this amount (i.e. less than what an Australian worker would be paid)
- Both the AMSR and what the overseas worker will be paid, excluding any non-monetary benefits in both cases, must be no less than the Temporary Skilled Migration Income Threshold (TSMIT)

2. There is genuine need for the identified person to be employed in the position, under the direct control of the nominator.

Vacancy in regular ongoing business activity of the nominating employer

- Detailed organisational chart
 - Must include number of Australian citizen's, Permanent Resident's or temporary visa holders.

- Position description
 - Must highlight how the position is consistent with the ongoing needs of the business.
- Evidence that the position previously existed
 - Must explain how the position became available (e.g. Occupied by a temporary resident or vacant through attrition).
- Evidence the nominated position is under the direct control of the nominator
- Evidence the nominator directly operates the business in which the nominated position exists

Additional requirements for diversifying and start-up business (operating less than 12 months)

- Business plan
 - Must include financial budgets, highlighting expenses and anticipated revenues
- Evidence of market research
- Evidence of availability of funds
 - Including own funds, loans and bank accounts
- Evidence of purchase and plant equipment

3. The position cannot be filled by an Australian citizen or an Australian permanent resident who is living in, or would move to, the local area concerned.

- Completed domestic summary recruitment form
- Copies of original advertisement and receipts of recruitment effort
- Responses to the advertisement
 - **Please note:** The Department of Home Affairs has insisted we do not request nor accept resumes and personal information of other individuals. To do so would exceed our roles as RCBs and I refer you to the migration regulation 5.19(4)(h)(ii)(F) for confirmation.
- Explanation why the nominated applicant was chosen
- Advertisements must be placed on the Government Website, Job Search, for a minimum of two weeks
www.jobsearch.gov.au